



Active Chaperones

Pay scale: £10 per hour + reasonable travel expenses.

Reporting to: Project Coordinator

Hours: Ad Hoc depending on the needs of the service

Location: Hyndburn, East Lancashire.

Further details: Chaperones are bank staff and classed as Workers, due to the specific requirements of the role as determined by HMRC. We are not required to offer a set number of hours per week, and work will be ad hoc as required by the project. More information can be provided on request and will be discussed at interview

Main purpose of job:

To provide support and encouragement for our members with Learning disabilities and/or autism to join in with physical activity and sports provision in their local area. This is a physically active role and you will be expected to participate in the activities you are supporting people to join.

Responsibilities, duties and tasks:

- To contact members prior to a session to confirm the arrangements.
- To support members to be included in provision by encouraging conversation, making introductions, and providing practical and emotional support.
- To keep up to date with and follow the current Government Guidelines and the measures in place at the club or venue you are accessing.
- To ensure the activity is a positive experience for members.
- To complete a short report after each activity, including any incidents, and report back to the Project Coordinator.
- To ensure the health, safety and wellbeing of participants and be aware of exercise intensity and exertion levels.
- To promote equality and promote people with learning disabilities and/or autism in a positive way.

General Duties:

- To be aware of the service targets and outcomes and assist in working towards their achievements.
- To assist with the carrying out of relevant administration procedures as required.
- To understand and adhere to all policies and procedures concerning the Safeguarding of vulnerable adults in community settings.

- To maintain personal and professional development to meet the changing demands of the job and participate in appropriate training activities as required.



Each other duties, training and/or hours of work as may be reasonably required, consistent with the general level of responsibility of this job.

To undertake health and safety duties commensurate with the post and/or as detailed in the organisation's Health and Safety Policy.

This post is subject to a criminal record check under the arrangements established by the Criminal Records Bureau/Disclosure and Barring Service.